**33e. BOARD TREASURER / GENERAL CHARGE (ROLE)**

The Board Treasurer assumes the primary financial responsibilities of the Board, and is the custodian of the organization’s funds. The Board Treasurer is responsible for broad oversight and compliance.

Desirable Attributes and Skills

* Should possess or be willing to work toward gaining leadership experience and training, including but not limited to knowledge of parliamentary procedures, consensus building skills, bookkeeping and numeric principles, and a level of social and business skills necessary to run a multi-million dollar business.
* Provide vision and broad oversight for setting organizational direction.
* Highly skilled in current communications technology.
* Commitment to the work of the organization.

Responsibilities

1. Serve as a member of the Board.
2. Serve as a member of the Executive Committee.
3. Chair the Audit and Budget Committee.
4. Ex-officio member of the USSEC Employee 401K Committee
5. Have or cause to have charge and custody of and responsible for all funds and securities of the Corporation.
6. Monitor receipt and distribution of all funds due to and held by the organization
7. As Chair of the Audit and Budget Committee present to the Board an annual budget for their approval.
8. Provide governance, oversight, and support for any external audits by USB and USDA.
9. Ensure an annual audit of the association’s books is conducted.

Ensure agreed upon financial statements are included in any required reports